**Program Length Changes**

A change in program length – for either an increase or a decrease – requires SACSCOC approval prior to implementation if:

* Program credit hours (or an equivalent or comparable measure of progress such as clock hours or demonstrated competencies) increase or decrease by 25% or more

**— AND —**

* Students' expected time to completion increases or decreases by more than one term or its equivalent or comparable measure.

This requirement equally applies to degree, diploma, certificate, or other for-credit credentials.

***Prepare a written narrative of all the following, paying particular attention to the highlighted bullets:***

* A description of the program.
* The intended implementation date.
* The rationale for the increase or decrease in program length.
* How the faculty was involved in the review and approval of the planned change.
* A ‘before’ and ‘after’ comparison of the curriculum.
* A description of changes in student learning outcomes because of the program length change.
* An analysis of the impact of the change in student learning outcomes.
* For a decrease in program length, explain how program quality and integrity are maintained with fewer credit hours and/or a shorter time-to-completion.
* An explanation of the impact on students’ time-to-completion.
* An explanation of the financial impact to students.
* An explanation of the impact on staffing and faculty workloads.